

HOWARD COUNTY COUNCIL MEETING: AUGUST 23, 2022

The Howard County Council met in Regular Session on Tuesday August, 23 2022, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Council Members Bryan Alexander, Martha J. Lake, Daryl Maple, Donnie Haworth, and Frank Faulkner; not in attendance was Council Vice President John J. Roberts (conducted the meeting per phone), James T. Papacek, and County Auditor Jessica Secrease. Also in attendance was County Attorney Alan Wilson. The meeting was called to order and conducted by Council Vice President Roberts per phone.

Councilman Alexander led the Pledge of Allegiance, and Councilman Maple gave a word of prayer.

ELECTION OF THE NEW COUNCIL PRESIDENT:

Nomination for the Council President was opened by Council Vice President Roberts. Councilman Faulkner made a motion to nominate Councilwoman Lake as Council President. The motion was seconded by Councilman Alexander. There being no further nominations, a motion to close the nomination for President was made by Councilman Faulkner and seconded by Councilman Alexander. The Council all voted in favor of Councilwoman Lake as President of the Howard County Council for 2022.

INTRODUCTION OF NEW COUNCILMAN:

Council President Lake introduced Councilman Frank Faulkner as Jamie Bolser's replacement.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes from the regular meeting held on July 26, 2022, having been previously submitted and reviewed, were approved on a motion made by Councilman Maple. Councilman Haworth seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE NO. 2022-HCCO-32 – ADDITIONAL APPROPRIATIONS:

In the absence of Auditor Jessica Secrease, Chief Deputy Auditor Gabrielle Heckert read Ordinance No. 2022-HCCO-32 – Additional Appropriations one time, and the ordinance was acted upon as follows:

| | Additional Appropriations and Reductions | Requested | Approved |
|--------------------|--|--------------------|--------------------|
| <u>1159</u> | <u>HEALTH FUND:</u> | | |
| 11611 | Project Coordinator | (22,319.85) | (22,319.85) |
| | <u>TOTAL HEALTH FUND:</u> | (22,319.85) | (22,319.85) |
| <u>1188</u> | <u>REASSESSMENT FUND:</u> | | |
| 11805 | Part-Time | 2,000.00 | 2,000.00 |
| | <u>TOTAL REASSESSMENT FUND:</u> | 2,000.00 | 2,000.00 |
| <u>8920</u> | <u>HEALTH ISSUE AND CHALLENGES GRANT FUND:</u> | | |
| 31200 | Contact Services | 71,772.01 | 71,772.01 |
| | <u>TOTAL ISSUE AND CHALLENGES GRANT FUND:</u> | 71,772.01 | 71,772.01 |
| <u>9131</u> | <u>DRUG COURT GRANT (SUPERIOR COURT I):</u> | | |
| 30001 | Special Projects & Incentives | 2,667.00 | 2,667.00 |
| 32130 | Travel & Training | 2,666.00 | 2,666.00 |
| 32641 | Drug Screens/Drug Court | 2,667.00 | 2,667.00 |
| | <u>TOTAL DRUG COURT GRANT (SUPERIOR COURT I):</u> | 8,000.00 | 8,000.00 |
| <u>9132</u> | <u>REENTRY COURT GRANT (SUPERIOR COURT I):</u> | | |

| | | | |
|-------|--|------------------|------------------|
| 30001 | Special Projects & Incentives | 2,667.00 | 2,667.00 |
| 32130 | Travel & Training | 2,666.00 | 2,666.00 |
| 32641 | Drug Screens/ Drug Court | 2,667.00 | 2,667.00 |
| | <u>TOTAL REENTRY COURT GRANT (SUPERIOR COURT I):</u> | 8,000.00 | 8,000.00 |
| | <u>TOTAL ADDITIONAL APPROPRIATIONS FOR ALL FUNDS:</u> | 67,452.16 | 67,452.16 |

1159 Health Fund:

Health Department Administrator James Vest requested to de-appropriate the Project Coordinator position that was approved to go through the attrition process at the July 26th Council Meeting.

1188 Reassessment Fund:

In absence of Center Township Assessor Sheila Pullen, Council President Lake requested an additional appropriation for part-time to be taken out of the Reassessment Fund rather than the County General Fund.

8920 Health Issues and Challenges Grant Fund:

Health Department Administrator James Vest requested to appropriate this new grant to pay for a Case Manager and Environmental Specialist to conduct testing on school age children with elevated blood levels.

9131 Drug Court Grant Fund (Superior Court I):

Howard County Superior Court I Judge Menges requested to appropriate the 2022-2023 grant award in the amount of \$8,000.00.

9132 Reentry Court Grant Fund (Superior Court I):

Howard County Superior Court I Judge Menges requested to appropriate the 2022-2023 grant award in the amount of \$8,000.00.

The additional appropriations, having been presented, were approved on a motion made by Councilman Faulkner to approve Ordinance No. 2022-HCCO-32 – Additional Appropriations. Councilman Haworth seconded the motion, and the motion carried.

IN THE MATTER RESOLUTION NO. 2022-HCCR-17 – TRANSFERS:

In the absence of Auditor Jessica Secrease, Chief Deputy Auditor Gabrielle Heckert read Resolution No. 2022-HCCR-17 – Transfers one time, and the ordinance was acted upon as follows:

| | Transfer From | Transfer To | Requested | Approved |
|--------------------|---|--|------------------|-----------------|
| <u>1000</u> | <u>COUNTY GENERAL FUND:</u> | | | |
| <u>0089</u> | <u>COVID Relief:</u> | | | |
| 50000 | Unappropriated | 30000 Other Services & Charges | 500.00 | 500.00 |
| <u>1159</u> | <u>HEALTH FUND:</u> | | | |
| 11611 | Project Coordinator | 11812 Public Health Nurse Coordinator | 2,240.00 | 2,240.00 |
| | | 11506 Environmental Health Coordinator | 2,240.00 | 2,240.00 |
| | | 11317 Administrator | 2,240.00 | 2,240.00 |
| <u>1170</u> | <u>LIT – PUBLIC SAFETY FUND:</u> | | | |
| 12300 | Dispatcher | 12305 Overtime- Dispatcher | 20,000.00 | 20,000.00 |
| <u>1181</u> | <u>PLAT BOOK FUND:</u> | | | |
| 11291 | Hourly Pay | 15230 Insurance | 1,500.00 | 1,500.00 |

1000 County General Fund – 0089 COVID Relief:

Commissioner President Paul Wyman requested a transfer to pay for the rental of a building to hold a BZA meeting.

1159 Health Fund:

Health Department Administrator James Vest requested a transfer from the Project Coordinator position that had gone through the attrition program to the three positions taking on the work from the dissolved position: Public Health Nurse Coordinator, Environmental Health Coordinator, and Administrator.

1170 LIT – Public Safety Fund:

Howard County Sheriff Jerry Asher requested a transfer to pay for overtime as a result of the shortage of dispatchers.

1181 Plat Book Fund:

In the absence of Auditor Jessica Secrease, Chief Deputy Auditor Gabrielle Heckert requested a transfer to cover employees' insurance costs for the rest of the 2022.

Councilman Faulkner made a motion to approve Resolution No. 2022-HCCR-17 – Transfers as read. Councilman Maple seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE. NO. 2022-HCCO-36 – SALARY ORDINANCE AMENDMENTS:

In the absence of Auditor Jessica Secrease, Chief Deputy Auditor Gabrielle Heckert read Ordinance No. 2022-HCCO-36 – Salary Ordinance Amendments one time, and the ordinance was acted upon as follows:

| Salary Amendments | | Requested | Approved |
|--------------------|---|-------------|-------------|
| <u>1159</u> | <u>HEALTH FUND:</u> | | |
| 11611 | Project Coordinator | (6,720.00) | (6,720.00) |
| 11812 | Public Health Nurse Coordinator | 2,240.00 | 2,240.00 |
| 11506 | Environmental Health Coordinator | 2,240.00 | 2,240.00 |
| 11317 | Administrator | 2,240.00 | 2,240.00 |
| <u>1170</u> | <u>LIT – PUBLIC SAFETY FUND:</u> | | |
| 12300 | Dispatcher | (20,000.00) | (20,000.00) |
| 12305 | Overtime – Dispatcher | 20,000.00 | 20,000.00 |
| <u>1181</u> | <u>PLAT BOOK FUND:</u> | | |
| 11291 | Hourly Pay | (1,500.00) | (1,500.00) |
| 15230 | Insurance | 1,500.00 | 1,500.00 |

Councilman Alexander made a motion to approve Ordinance No. 2022-HCCO-36 – Salary Ordinance Amendments as read; Councilman Haworth seconded the motion, and the motion carried.

IN THE MATTER OF NEW BUSINESS:**2023 COUNTY ASSESSOR BUDGET PRESENTATION:**

1000 County General Fund – 0008 County Assessor:

County Assessor Mindy Heady presented that there are a few changes for 2023. Several accounts previously budgeted under the Reassessment Fund have moved to the County General Fund:

- Office Supplies \$4,500.00
- Printer Supplies \$3,000.00
- Gas, Oil, & Lubricants \$1,000.00
- Travel & Training \$1,500.00
- Communications \$480.00
- Printer & Copier Maintenance \$1,500.00
- Dues & Subscriptions \$1,500.00
- Equipment \$10,000.00

1131 Sales Disclosure – County Share:

County Assessor Mindy Heady presented that there are no changes for 2023.

1188 Reassessment Fund – 0008 County Assessor:

County Assessor Mindy Heady explained again that there will be several accounts budgeted under the County General Fund for 2023 rather than this fund. Other changes included software costs increasing by \$1,000.00, an increase to the Reassessment Solution Contracts account for \$300,000.00, and the removal of the account for the Auditor's tax software.

HOWARD COUNTY SHERIFF'S OFFICE:

Ad Hoc 13th Check for Retirees:

Sheriff Jerry Asher presented the retirees' ad hoc 13th cost of living check for adoption. Councilman Maple made a motion to approve the retirees' ad hoc 13th cost of living check for adoption with the condition that the total of this 13th check will be de-appropriated from the amount contributed to the pension fund for 2022. Councilman Faulkner seconded the motion, and the motion carried.

Jail Commissary Fund:

Sheriff Jerry Asher distributed the June 2022 Commissary Fund Report for the Council Members.

IN THE MATTER OF OTHER COUNCIL BUSINESS:

KINSEY YOUTH CENTER:

Attrition of Case Manager Position:

In the absence of Kinsey Youth Center Director Jeff Lipinski, Commissioner President Paul Wyman stated that the Kinsey Youth Center would like one of the Case Manager positions to go through the attrition process, resulting in the remaining two positions splitting the 15% savings (\$6,400.75) from the position's salary.

BOARD OF ZONING APPEALS:

Council President Lake announced that Councilman Frank Faulkner has resigned his position with the Zoning Board.

*There being no further business to come before the Council at this time,
the meeting was adjourned at 4:59 p.m. on a motion made by Councilman Faulkner.
Councilman Haworth seconded the motion, and the motion carried.*

HOWARD COUNTY COUNCIL:

MARTHA LAKE, PRESIDENT

JOHN J. ROBERTS, VICE PRESIDENT

BRYAN ALEXANDER, COUNCILMAN

JAMES T. PAPACEK, COUNCILMAN

DARYL MAPLE, COUNCILMAN

DONNIE HAWORTH, COUNCILMAN

FRANK FAULKNER, COUNCILMAN

ATTEST:

JESSICA SECREASE AUDITOR, BY GABRIELLE L. HECKERT, CHIEF DEPUTY AUDITOR

Howard County Council Meeting: August 23, 2022